

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Monday, August 17, 2020

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on August 17, 2020 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; and Finance Officer, Lindsey Cearlock.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by Chairman Austin.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

Commissioner Hemric made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.

Vote: 5/0.

PUBLIC COMMENTS

There were no public comments. Chairman Austin closed the Public Comments at 7:02pm.

APPROVAL OF MINUTES

The August 3, 2020 Regular Session and Closed Session Minutes were reviewed. **Commissioner Zachary made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Welborn made a motion to approve the Consent Agenda items as presented.

Commissioner Zachary second.

Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Tax Adjustments & Refunds for July 2020

The Tax Office submitted the tax adjustments and refunds for the month of July 2020. The Board reviewed the information and approved the presented adjustments and refunds as requested.

Yadkin County Economic Development Partnership Non-Profit Grant Agreement

The non-profit grant agreement with the Yadkin County Economic Development Partnership specifies the requirements they have to meet to receive the funding Yadkin County has budgeted for them. The Board approved the grant agreement and authorized the County Manager to sign it.

YVEDDI Non-Profit Grant Agreement

The non-profit grant agreement with YVEDDI specifies the requirements they have to meet to receive the funding Yadkin County has budgeted for them. The Board approved the grant agreement and authorized the County Manager to sign it.

Town of Boonville Interlocal Agreement

House Bill 1023/Session Law 2020-80 appropriated additional CARES funding of \$150 million to go to county governments and 25% of each county’s allocation is to go to the municipalities in the county. Yadkin County’s share of the funding is \$1,593,894.00 so \$398,473.00 of that funding is for the municipalities. The funds will be distributed based upon population. Each of the Towns have to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. The interlocal agreement with the Town of Boonville is for their funding allocation of \$69,215.00. The Board approved the interlocal agreement.

Town of East Bend Interlocal Agreement

House Bill 1023/Session Law 2020-80 appropriated additional CARES funding of \$150 million to go to county governments and 25% of each county’s allocation is to go to the municipalities in the county. Yadkin County’s share of the funding is \$1,593,894.00 so \$398,473.00 of that funding is for the municipalities. The funds will be distributed based upon population. Each of the Towns have to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. The interlocal agreement with the Town of East Bend is for their funding allocation of \$33,631.00. The Board approved the interlocal agreement.

Town of Jonesville Interlocal Agreement

House Bill 1023/Session Law 2020-80 appropriated additional CARES funding of \$150 million to go to county governments and 25% of each county’s allocation is to go to the municipalities in the county. Yadkin County’s share of the funding is \$1,593,894.00 so \$398,473.00 of that funding is for the municipalities. The funds will be distributed based upon population. Each of the Towns have to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. The interlocal agreement with the Town of Jonesville is for their funding allocation of \$127,232.00. The Board approved the interlocal agreement.

Town of Yadkinville Interlocal Agreement

House Bill 1023/Session Law 2020-80 appropriated additional CARES funding of \$150 million to go to county governments and 25% of each county’s allocation is to go to the municipalities in the county. Yadkin County’s share of the funding is \$1,593,894.00 so \$398,473.00 of that funding is for the municipalities. The funds will be distributed based upon population. Each of the Towns have to submit their funding plan and monthly reports to the County for uploading into the NCPRO system. The interlocal agreement with the Town of Yadkinville is for their funding allocation of \$168,395.00. The Board approved the interlocal agreement.

HCCBG for Older Adults County Funding Plan

The Home and Community Care Block Grant (HCCBG) for Older Adults County Funding Plan for FY2021 has come to the Board of Commissioners for approval. The County contracts with the Piedmont Triad Regional Council to administer the Grant. The County contracts with YVEDDI and New Horizons to perform the services the Grant funding provides. The County will receive \$278,120.00 in total, with YVEDDI receiving \$190,461.00 and New Horizons receiving \$87,659.00. The Board approved the Home and Community Care Block Grant (HCCBG) for Older Adults County Funding Plan for FY2021.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

Public Hearing to Consider Rezoning PIN# 485700310516 and PIN# 485700228168

Dawn Vallieres addressed the Board. Lester Carl Phillips submitted an application to have PIN# 485700310516 and PIN# 485700228168 be rezoned from Highway Business (HB) to Rural Agricultural (RA). The two parcels are located at 5623 Yadkin Wilkes HWY, Hamptonville, NC. There was a greenhouse on the property but that business has been closed for several years. The parcels are located in a rural area as described in the Yadkin County Land Use Plan. The surrounding land uses are residential and agricultural. The surrounding zoning districts are Highway Business and Rural Agricultural. Chairman Austin opened the Public Hearing at 7:08pm. No speakers came forward. Chairman Austin closed the Public Hearing at 7:09pm.

BOARD ACTION

Rezoning PIN# 485700310516 and PIN# 485700228168 from HB to RA

County Manager Hughes addressed the Board. The Planning Board has heard the request and voted 5/0 to recommend the rezoning. She read the Statement of Zoning Consistency and Reasonableness that the Board of Commissioners was asked to approve. **Commissioner Zachary made a motion to approve the Statement of Zoning Consistency and Reasonableness. Vice Chairman Moxley second.**

Vote: 5/0.

Commissioner Welborn made a motion to approve the rezoning of PIN# 485700310516 and PIN# 485700228168 from Highway Business (HB) to Rural Agricultural (RA). Commissioner Hemric second.

Vote: 5/0.

Rescind Cares Act Recovery Funds Budget Amendment

County Manager Hughes and Lindsey Cearlock addressed the Board. This agenda item and the two items that follow it pertain to funding that the County has received for COVID-19. Thompson, Price, Scott, Adams, & Company are the County’s financial auditors. They advised Finance to establish a FY2020 budget for the CARES Act Recovery funding the County received. On July 6, 2020 the Board approved the following Budget Amendment:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Appropriated Fund Balance	1044000-49000	2,000,000	862,854	2,862,854
Transfer to Coronavirus Relief Fund	1054212-57045	0	862,854	862,854
Transfer from General Fund	2244120-42410	0	862,854	862,854
Medical Expense	2254120-51800	0	198,000	198,000
Public Health Expense	2254120-51801	0	250,000	250,000
Payroll Expense	2254120-51802	0	171,749	171,749
Compliance Expense	2254120-51803	0	222,000	222,000
Towns Reimbursement	2254120-51804	0	21,105	21,105

It appropriated the CARES ACT Recovery funds from Fund Balance and transferred them to a Special Revenue Fund that was created to help the County keep track of how the funding was being spent. The financial auditors have said the County should not have appropriated the funds from Fund Balance so the Budget Amendment needs to be rescinded. **Vice Chairman Moxley made a motion to rescind the Budget Amendment appropriating \$862,854 from Fund Balance (line item 1044000 49000). Commissioner Zachary second.**

Vote: 5/0.

Correction to FY2020 Coronavirus Relief Funds Budget Amendment

County Manager Hughes and Lindsey Cearlock addressed the Board. The following corrected Budget Amendment is needed to establish the FY2020 budget for the CARES Act Recovery funds that the County received:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Coronavirus Relief Fund-Transfer from General Fund	2244120-42410	0	(862,854)	862,854
Coronavirus Relief Fund - Revenue	2244120-42441	0	862,854	862,854

It places the funding directly into the Coronavirus Relief Fund (Special Revenue Fund). **Vice Chairman Moxly made a motion to approve moving the Budget of \$862,854 from the Coronavirus Relief Fund – Transfer from General Fund (2244120-42410) to the Coronavirus Relief Fund – Revenue (2244120-42441). Commissioner Hemric second.**

Vote: 5/0.

Cares Act Recovery Funds Budget Amendment

County Manager Hughes and Lindsey Cearlock addressed the Board. The following Budget Amendment appropriates the CARES Act Recovery funds into the Coronavirus Relief Fund lines for expenditure in FY2021:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
Appropriated Fund Balance	2244120-49000	0	861,280	861,280
CRF- Medical Expense	2254120-51800	0	198,000	198,000
CRF- Public Health Expense	2254120-51801	0	248,426	248,426
CRF - Payroll Expense	2254120-51802	0	171,749	171,749
CRF - Compliance	2254120-51803	0	222,000	222,000
CRF - Towns	2254120-51804	0	21,105	21,105

Commissioner Welborn made a motion to approve the Budget Amendment as presented.

Commissioner Zachary second.

Vote: 5/0.

CALENDAR NOTES

- 1) August 31, 2020 – Joint Meeting with the Board of Education in the Yadkin County Agricultural & Educational Building Banquet Room. The meal will be served at 5:30pm and the meeting will start at 6:00pm.
- 2) September 7, 2020 – County Offices Closed for Labor Day.
- 3) September 8, 2020 – Board of Commissioners Meeting at 9:00am in the Board of Commissioners Room.

MANAGER’S REPORTS/BOARD ACTION

Note from Matthews Family

County Manager Hughes read a note the County received from Wayne Matthews’ family. They really appreciate all of the kind words and actions and the support that they received from the Board of Commissioners and the County employees.

Surry Community College Board of Trustees

County Manager Hughes has received several emails of appreciation from the members of the Surry Community College Board of Trustees. They thanked the County for supporting the Surry Yadkin Works Initiative and for the \$50,000.00 that was included in this year’s budget for it.

MANAGER’S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

Foothills Builders Contract

Foothills Builders will construct a 16’ x 16’ shelter at the Yadkin County Park. The shelter will be an exact duplicate of the one located at the Disc Golf Course at the Yadkin County Park.

BOARD VACANCIES/APPOINTMENTS

Joint Nursing Home Adult Care Home Community Advisory Committee

There are three vacancies on the Joint Nursing Home Adult Care Home Community Advisory Committee.

COMMISSIONER COMMENTS

Commissioner Zachary thanked everybody for being here tonight. He thanked Dawn Vallieres for her presentation. He thanked Dean Swaim for being here. He appreciated County Manager Hughes sharing the nice message from the Matthews family. It meant a lot to hear that from them. Wayne Matthews will be missed. He did a lot for Yadkin County and it will be tough to find someone who will be able to do all that Wayne Matthews was doing. Commissioner Zachary doesn’t know if five people will be enough to take over everything that Wayne Matthews was doing.

Vice Chairman Moxley thanked everyone for coming out tonight. He thanked Dawn Vallieres for her presentation on the rezoning request. He thanked Dean Swaim for being here. He welcomed Lester Carl Phillips to tonight’s meeting. He thanked Lindsey Cearlock for her work keeping the COVID-19 / coronavirus bookkeeping straight. He appreciated the nice note from the Matthews family. Wayne Matthews will be severely missed. He served on a lot of boards and committees and did a lot for the County and the College. Vice Chairman Moxley doesn’t really know how Wayne Matthews had enough time to do it all. It will be hard to find someone who will be able take over everything that Wayne Matthews was doing.

Commissioner Hemric thanked everyone for coming out tonight. He thanked Dawn Vallieres for her presentation. He thanked Dean Swaim for being here. He thanked Lindsey Cearlock for keeping the COVID-19/coronavirus funding straight. He appreciated the note from the Matthews family. It will be hard to find someone to do everything that Wayne Matthews was doing.

Commissioner Welborn thanked everyone for being here. This past week he spoke with one of Wayne Matthews' family members and Wayne Matthews was on a lot of things that his family didn't know about. Wayne Matthews was busier than they thought. Commissioner Welborn said maybe Chairman Austin could tell people how Wayne Matthews was able to do all that he did. Chairman Austin does a lot of things and stays very busy. He thanked Dawn Vallieres for her presentation. He thanked Dean Swaim for being here. He thanked Jason Walker for being here.

Chairman Austin thanked everyone for being here. He thanked Lindsey Cearlock for working with the auditors and for her work on the budget amendments. He thanked Dean Swaim and the entire Planning Board for all the work they do for the County. Chairman Austin appreciates their service. He thanked Lester Carl Phillips for being here tonight. It was good to see him here.

County Manager Hughes addressed those present. She wanted to recognize Chairman Kevin Austin for his 20 months of service as the President of the North Carolina Association of County Commissioners. Two Commissioners were chosen to receive the Commissioner of the Year award this year. Chairman Austin was one of the two that received the award. Yadkin County is very proud to have Chairman Austin representing us.

Chairman Austin said the award was a surprise. It is a true honor to have been chosen. He has looked at the list of Commissioners who have received the award in the past and he is honored to be included with those individuals.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Welborn second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in **Open Session, Commissioner Zachary made a motion to reclassify position #491007, pay grade 70, GIS Analyst to GIS Administrator, pay grade 73, with a salary of \$52,112.00. Commissioner Welborn second.**

Vote: 5/0.

Commissioner Hemric made a motion to modify the Parks & Recreation Fee Schedule for FY2021 by adding: Primitive Camp Site \$15.00 per night. Vice Chairman Moxley second.

Vote: 5/0.

Commissioner Welborn made a motion to authorize the County Manager to sign W. C. Construction Change Order #4, reducing the contract sum from \$892,900.00 to \$842,399.79. Commissioner Zachary second.

Vote: 5/0.

Vice Chairman Moxley made a motion to approve additional CARES Act funding in the amount of \$731,039.00 and the related Budget Amendment. Commissioner Hemric second.

Vote: 5/0.

The Budget Amendment is as follows:

Line Item	Account	Current Budget	Increase/ (Decrease)	New Budget
CRF- Revenue	2244120-42441	861,280	731,039	1,592,319
CRF- Medical Expense	2254120-51800	198,000	0	198,000
CRF- Public Health Expense	2254120-51801	248,426	49,999	298,425

CRF - Payroll Expense	2254120-51802	171,749	275,672	447,421
CRF - Compliance	2254120-51803	222,000	28,000	250,000
CRF - Towns	2254120-51804	21,105	377,368	398,473

**Commissioner Zachary made a made a motion to adjourn. Commissioner Welborn second.
Vote: 5/0.**



 Prepared by Tanya Gentry
 Clerk to the Board



 Kevin Austin, Chairman
 Yadkin County Board of Commissioners

9/8/2020

 Date approved by the
 Yadkin County Board of Commissioners